



GOVERNMENT OF PUNJAB
DEPARTMENT OF HEALTH & FAMILY WELFARE
NATIONAL HEALTH MISSION
5TH FLOOR, PRAYAAS BUILDING, DAKSHIN MARG, SECTOR 38-B, CHANDIGARH-160036
Tel. No. 0172-4012011 (Telefax: 0172-4012012-13)



OFFICE ORDER

No. NHM/PB/2020/SUMAN (JSSK)/59798

Dated: 14/1/2021

Subject: Constitution of State, District & Block level Committees for Implementation of Surakshit Matritav Aashwasan (SUMAN) Programme in the State of Punjab

Surakshit Matritav Aashwasan (SUMAN) initiative is a commitment of government for providing quality maternal and infant care services without any out of pocket expenditure for beneficiaries.

Goal of SUMAN is to end all preventable Maternal and Neonatal deaths. Aim is to provide dignified, respectful & quality health care services to mothers & infants and ensure a positive birth experience.

SUMAN focuses on:

1. Assured delivery of quality maternal & new born health services.
2. Uniform and free of cost access quality care services with Zero tolerance for denial of services, management of complications assured referral support & commitment for respecting maternity care.

State level Committee will be responsible for implementation of the scheme in the State.

It will hand hold the districts in development of their plans as well as review their implementation quarterly. The existing committee under PMSMA would be subsumed under this committee. This committee will meet Quarterly.

State level Committee Members:

1	Principal Secretary, Health & Family Welfare	Chairperson
2	Mission Director-NHM, Health & Family Welfare	Member Secretary and Convener
3	Directorate of Health Services	Member
4	Director Family Welfare	Member
5	Director Medical Education	Member
6	Director, NHM	Member
Representation from Departments like:		
7	Finance	Member
8	AYUSH	Member
9	Women and Child Development (WCD)	Member
10	Public Health Engineering	Member
11	Water and Sanitation	Member
12	Panchayati Raj	Member
13	Rural Development	Member
14	Tribal/SC Welfare	Member
15	Urban Affairs and Planning and Programme	Member

	Implementation	
16	Director AYUSH	Member
17	Urban Development	Member
18	Principal, State Institution of Health and Family Welfare (SIHFW)	Member
Nodal Officers for Maternal Health and Child Health:		
19	Programme Officer, MCH	Member
20	Consultant, MCH	Member
21	Programme Officer-QA	Member
22	Consultant RMNCH+A (JSSK)	Member
23	Manager Monitoring & Evaluation	Member
24	Consultant Community Participation	Member
25	Representatives from development partners working in the State	Member
Representatives from professional bodies (2 members):		
26	Public Health Professionals	Member
27	MNGO representatives/representatives of Medical Associations	Member
Representatives from Medical Colleges:		
28	OBGY	Member
29	Neonatology	Member
30	Pediatric	Member
31	PSM	Member

District Level Committee

A committee is formed at the district level under the Chairpersonship of the Deputy Commissioner and Civil Surgeon (Health Officer/DFWO-District Officer) as Member Secretary will spearhead the implementation and review the progress of SUMAN. The committee will meet monthly.

The Committee members will be:

1	District Collector	Chairperson
2	Civil Surgeon	Member Secretary and Convener
3	CMS/MS of the Medical College and District Hospital	Member
4	District RCH Officer (Director Family Welfare Officer)	Member
District Programme Managers:		
5	DPM	Member
6	DM&E	Member
7	DAM	Member
8	DCM	Member
Representation from Departments:		
9	Finance	Member
10	AYUSH	Member
11	Women and Child Development (WCD)	Member
12	Public Health Engineering	Member
13	Water and Sanitation	Member
14	Panchayati Raj	Member

15	Road and transport Department	Member
16	Rural Development	Member
17	Tribal/SC Welfare	Member
18	Urban Affairs and Planning and Programme Implementation	Member
19	Director AYUSH	Member
20	Urban Development	Member

Block Level Committee Members:

Chairman will be decided as per local context and the committee will undertake monthly meeting to review the progress.

1	Medical Officer In Charge (MO-IC)	Member Secretary
2	A proactive CHO (Community Health Officer) or Mid Level Provider	Member
3	Block Community Mobilizer	Member
4	A senior nurse or a pharmacist or lab technician	Member
	Representatives from :	
5	ICDS-CDPO (Child Development Project Officer)	Member
6	Education department	Member
7	PRI, etc	Member
8	Nominee from any development partner having presence in the block or district	Member
9	Civil society organizations working in MCH having presence in the block	Member

The detailed terms of reference of each of the committees is attached as Annexure-I.

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**Principal Secretary
Health & Family Welfare, Punjab**

No. NHM/PB/2020/SUMAN (JSSK)/59799-838;
59844-864

Dated: 14/1/2021

Copy to:

1. PS to Principal Secretary, Health & Family Welfare for kind information to PSH&FW.
2. PA to Managing Director-PHSC, for the information of worthy MD-PHSC.
3. Director Health Services.
4. Director Family Welfare.
5. Director-NHM.
6. Director-Finance, NHM.
7. All the related members of the committees at State, District & Block for information and necessary action.


Mission Director
NHM, Punjab
w o/c

ANNEXURE - IV

TOR State Level Committee:

- ✓ To develop a road map and action plan for implementation of the initiative with the aim to ensure that the RMC and entitled services are delivered free, as part of service guarantee for maternal, newborn and infant care.
- ✓ To strengthen the health system by ensuring Assured availability of required HR, Specialists, Drugs, Diagnostics, Referral services, responsive allocation of funds to healthcare facilities etc. in the state.
- ✓ To ensure that there are adequate number of CEmONC facilities/ First Referral Units that are so geographically distributed that they can be accessed within an hour from all health care facilities in line with the time to care approach.
- ✓ To ensure 100% registration of all maternal deaths and ensuring systematic maternal death review (facility and community based) are undertaken as per the Guidelines for Maternal Death Surveillance, Response, and corrective measures undertaken to address the systemic gaps.
- ✓ To conduct output oriented review of all the districts to ensure that all the entitlements are being provided to the pregnant women in the state.
- ✓ To undertake special orientation for PRIs and social groups including SHGs to generate awareness, ownership and highlighting the facilities which are performing well and those who need further support.
- ✓ To conduct interdepartmental convergence meetings.
- ✓ To develop Center of Excellences so that they can provide guidance, mentoring and capacity building to the respective districts.
- ✓ To support districts in translation of IEC material & operational guidelines.
- ✓ To monitor status of implementation of the initiative through HMIS reports and field monitoring visits by state team/district officials.
- ✓ The committee members will meet every quarter to review the progress, grievances, bottlenecks and solutions to overcome it.
- ✓ To ensure that necessary budgetary provisions for the SUMAN are made in the state annual PIPs and are disbursed responsively (online/ otherwise) to the facilities to ensure assured availability of adequate funds at all times.

TOR District level committee:

- ✓ Monthly review of the initiative based on the HMIS data, supportive supervision visit findings and reports.
- ✓ Orientation and capacity building of the service providers and stakeholders on SUMAN.

- ✓ To ensure that there are adequate number of CEmONC facilities/ First Referral Units that are so geographically distributed that they can be accessed within an hour from all health care facilities in line with the time to care approach.
- ✓ To ensure 100% registration of all maternal deaths and ensuring systematic maternal death reviews (facility and community based) are undertaken as per the Guidelines for Maternal Death Surveillance and Response and corrective measures undertaken to address the systemic gaps.
- ✓ Facilitating interdepartmental convergence and ensuring use of community-based platforms like VHND and VHNSC (Village Health, Nutrition and Sanitation Committee) for holding meetings, and Gram Panchayats for community mobilization and mass awareness.
- ✓ Developing strategies that will ensure community mobilization, participation and monitoring, so that community ownership can be generated.
- ✓ Ensuring that all the SUMAN notified facilities are NQAS quality certified.
- ✓ Ensuring time-bound redressal of grievances.

Additional Critical Responsibilities of Block Level Committee:

- ✓ Ensuring that assured service guarantee (including 4 ANC checkups), assured referral services, post natal home visits etc, are being provided to the beneficiaries.
- ✓ Ensuring the availability of EDL (Essential Drug List) at the desired facility level.
- ✓ Ensuring that all SCs and PHCs are converted in HWCs and providing services as per comprehensive primary health care guidelines.
- ✓ To ensure 100% registration of all maternal and Child deaths and ensuring systematic maternal death review (facility and community based) are undertaken as per the Guidelines for Maternal Death Surveillance and Response and corrective measures undertaken to address the systemic gaps.
- ✓ Holding interdepartmental convergent activities.
- ✓ Ensuring use of community-based platforms like VHND, VHNSC for holding meetings, and Gram Panchayats for community mobilization and mass awareness.
- ✓ Ensuring that facilities are compliant with NQAS quality certification and standards.
- ✓ Making appropriate usage of health care technology in reporting, recording and service provision, e.g., usage of tablets by ANMs.
- ✓ Identifying champions and best performers in the block/village level and recognizing them on village level platform.
- ✓ Generating monthly reports on initiative performance and regular analysis of the same.